



Create and Use Spreadsheets: Microsoft Excel 2013

By Tilde Skills

Tilde Publishing, Australia, 2014. Paperback. Book Condition: New. New.. 292 x 210 mm. Language: English . Brand New Book. Tilde skills Create and Use Spreadsheets - Microsoft Excel 2013 contributes directly to achieving the unit of competency BSBITU202A Create and use spreadsheets in the Business Services Training Package (BSB07). This book would be of interest to those undertaking a first course in spreadsheet tasks. Key features of this book include:* exploring the new Microsoft Excel 2013 environment;* creating, producing and finalising simple spreadsheets with charts;* providing a calculations-first approach which integrates formatting and organising data at appropriate times;* supplying 81 hands-on exercises, 16 consolidation tasks, 1 workplace scenario, 3 skills challenges and 3 assessment tasks to bring skills together; plus* supplying additional appendix material on shortcut keys, saving to PDF Help.



READ ONLINE
[7.28 MB]

Reviews

If you need to adding benefit, a must buy book. It usually does not charge excessive. I realized this ebook from my dad and i suggested this publication to learn.

-- **Alec Veum**

This publication is very gripping and interesting. We have go through and so i am confident that i am going to planning to read through yet again again in the foreseeable future. You are going to like how the blogger write this ebook.

-- **Dr. Thaddeus Turner PhD**

See Also



Art appreciation (travel services and hotel management professional services and management expertise secondary vocational education teaching materials supporting national planning book)(Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pages Number: 146 Publisher: Higher Education Pub. Date :2009-07-01 version 2. This book is a secondary vocational education and management of...



9787538661545 the new thinking extracurricular required reading series 100 - fell in love with the language: interesting language story(Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date :2012-04-01 Pages: 174 Publisher: Jilin Fine Arts Publishing House title: New Thinking Class Reading Series - fell in...



Available Titles Skills Assessment Manager SAM Office 2007 Microsoft Office Excel 2007 by Elizabeth Eisner Reding and Lynn Wermers 2007 Spiral

Book Condition: Brand New. Book Condition: Brand New.



Available Titles Skills Assessment Manager SAM Office 2007 Microsoft Office Excel 2007 by Elizabeth Eisner Reding and Lynn Wermers 2007 Paperback

Book Condition: Brand New. Book Condition: Brand New.



TJ new concept of the Preschool Quality Education Engineering: new happy learning young children (3-5 years old) daily learning book Intermediate (2) (Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date :2005-09-01 Publisher: Chinese children before making Reading: All books are the Youth Pre-employment Training software download generated pictures...



TJ new concept of the Preschool Quality Education Engineering the daily learning book of: new happy learning young children (3-5 years) Intermediate (3)(Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date :2005-09-01 Publisher: Chinese children before making Reading: All books are the Youth Pre-employment Training software download generated pictures...
